

Increasing business opportunities and networking is easier than ever.



Start using the
Bid Express

Small Business Network[®]



The Bid Express Small Business Network[®] is a part of the Bid Express[®] service that was created to ensure that you have a centralized area to access information about upcoming projects. It can help you find more opportunities, compete more effectively, network with prime contractors and subcontractors, and win more jobs.



Within the Bid Express Small Business Network, you can:

- Create a unsolicited sub-quote form that lists the items from a proposal that you want to quote, include pricing, terms and conditions, and send it to a prime/plan holder
- Add attachments to a sub-quote reply
- View requests for sub-quotes for work that primes have posted for projects they are bidding, add your pricing, terms, and conditions, and submit completed sub-quotes to primes
- Receive notifications by selected work type (included with agency-sponsored accounts only)
- Add extra work items to sub-quotes that you are responding to
- Receive a conformation that your sub-quote was opened by a prime
- View Bid Tab Analysis data from past bids, including the high, average and low prices of items. View this data by item, by proposal or by contractor to get a clear picture of recent bids for that item. Note that bid tab data is posted at the discretion of each agency (included with agency-sponsored accounts only)
- View important notices and publications from agencies targeted to small and disadvantaged businesses
- Know that your information is transmitted in a highly secure environment, and only to parties that you authorize

If you are not yet subscribing to the Bid Express service, go to www.bidx.com and select "Order Bid Express." The Bid Express Small Business Network is a part of the Bid Express Basic Service. **Your agency may provide sponsored accounts to the Bid Express Basic Service and the Small Business Network to Disadvantaged Business Enterprises. Contact your agency for details.**



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Phone: (352) 381-4888



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 **Bid Express**[®]
Secure Internet Bidding

A look inside the Bid Express Small Business Network

View sub-quote requests:

After logging into the Bid Express service, you can quickly review all incoming sub-quote requests and all unsolicited sub-quotes created by your company. To simplify on the Small Business Network home screen, sub-quote requests can be filtered by work types relevant to your interests, or hidden with one click if they are not applicable.

Sub-quote Requests [View my Work Types](#) | [View Hidden](#)

Sub-quote Request	Letting	Call Order - Proposal	Expiration	Company Name		
View Sub-quote - 4	10/24/2011	002 - 111024002D CHEROKEE	11/08/2011	Horizon, Inc.	Reply	Hide
View Sub-quote - 3	10/24/2011	003 - 111024003D CHEROKEE	11/18/2011	Horizon, Inc.	Reply	Hide
View Sub-quote - 2	10/27/2011	001 - 111027001D CHEROKEE	11/10/2011	Horizon, Inc.	Reply	Hide

Unsolicited Sub-quotes [Create New](#) [View Hidden](#)

Unsolicited Sub-quote	Letting	Call Order - Proposal	Expiration		
View Sub-quote - 13	10/27/2011	001 - 111027001D CHEROKEE	11/10/2011	Sent	Hide
View Sub-quote - 11	10/27/2011	001 - 111027001D CHEROKEE	11/11/2011	Sent	Hide

Small Business Network tab home screen, **subcontractor** view

Create and send unsolicited sub-quotes to specific vendors:

Create unsolicited sub-quotes with ease using the intuitive sub-quote creator. In eight short steps, you can rapidly create a custom sub-quote directed at any number of specific vendors of your choosing. Steps include: provide contact information and sub-quote expiration date, select letting and proposal, add work types and items, specify terms and conditions, upload attachments, and select vendors.

Step 1 - Header Information

* Company Name: Comments:

* Contact Name:

* Phone:

Fax:

* Email:

* Expiration:

Check which items you would like included in the sub-quote price:

Erosion Control Gross Receipts Tax Engineering Bond Traffic Control

[Save Draft](#) [Save and Continue](#) [Back](#) [Cancel](#)

Step 1 of creating an **unsolicited sub-quote**: contact information, comments and sub-quote expiration date.

Easily select and price items for unsolicited sub-quotes:

After adding applicable work types, select items that you wish to quote. The extended price calculates automatically, cutting out costly calculation errors. Comments can be provided on an per-item basis as well.

Concrete [Add Items](#)

Line Number	Item Number	Unit	Proposal Quantity	Sub-quote Quantity	Price	Extended Price
1	020100	LS	1.000	<input type="text" value="1.000"/>	<input type="text"/>	<input type="button" value="X"/>
Comment: <input type="text"/> Description: CONTRACTOR CONSTRUCTION STAKING						
3	025168	cu m	1.000	<input type="text" value="1.000"/>	<input type="text"/>	<input type="button" value="X"/>
Comment: <input type="text"/> Description: GRANULAR BACKFILL (WINGWALLS) (SET)						
96	070974	cu m	1,331.000	<input type="text" value="1,331.000"/>	<input type="text"/>	<input type="button" value="X"/>
Comment: <input type="text"/> Description: SLOPE PROT (RIPRAP STONE)						

Step 4 of creating an **unsolicited sub-quote**: add work types, items, prices and comments, and modify quantities.

Select items when responding to sub-quote requests from primes:

You have the freedom to choose and price any number of items when responding to a sub-quote request. Quantities can be modified, and per-item comments are also available.

Step 2 - Select Items from Sub-quote Request

Concrete

Select	Line Number	Item Number	Description	Unit	Extended Price
<input checked="" type="checkbox"/>	1	020100	CONTRACTOR CONSTRUCTION STAKING	LS	\$0.00
	Quantity:	<input type="text" value="1.000"/>	Price: <input type="text" value="\$0.00"/>	Comment: <input type="text"/>	
<input type="checkbox"/>	3	025168	GRANULAR BACKFILL (WINGWALLS) (SET)	cu m	\$0.00
<input checked="" type="checkbox"/>	4	025323	MOBILIZATION	LS	\$0.00
	Quantity:	<input type="text" value="1.000"/>	Price: <input type="text" value="\$0.00"/>	Comment: <input type="text"/>	

Step 2 of responding to a sub-quote from a **prime contractor**: select items, add prices, and modify quantities.